

**Town of Richmond**  
**Planning Board Public Meeting**  
**September 17, 2013                      7:30 PM                      Richmond Town Hall**

**Members Present:**

Rick Lewis, Chair  
Lloyd Condon, Vice Chair  
Deb Duffy, Secretary  
Richard Drew  
Butch Morin, Alternate  
Wes Vaughan, Alternate

**Members Absent:**

Debra Boncal, Selectman Rep  
Jon Pratt  
Norma Thibodeau

Public: Jeannette Duhaime, Jack Goodison and son.

Butch Morin seated for Norma Thibodeau  
Wes Vaughan seated for Jon Pratt.

**1. Public:**

Nothing from public.

**2. Mail:**

Sept. 2012 Town and Country.  
Southwest Region Broadband Plan, Wed. Sept. 25, 2013 at the Historical Society of Cheshire County from  
6:30-8:00 PM.

**3. Minutes September 3, 2013:**

**Page 2, Under Excavation Permit:** First sentence change yeas to years. Second sentence between regulations and through remove the word and, same sentence between process and determine change the an to and. Should read: will continue to be the regulator through the permitting process and determined expiration date. Second paragraph third line down between the words PB the last meeting. Put in the word at, Should read PB at the last meeting that the process. Last sentence between Selectmen and issue add the word to. Fifth paragraph down first sentence at the end add: reports from the permitting information.

**Page 3, Under 5. Selectman's representative:** Fourth paragraph down add boards to Select. Should read Select boards representative is not expected by state law to carry communications back and forth. Sixth paragraph down, fourth sentence Add the word at between representative and that. Same paragraph last sentence change the word recues to recuse.

Page 4, Under 8. Other: First paragraph, last line change salery to salary. Second paragraph last line add monthly, should read, with the monthly amount.

Page 6, under d. Pratt Pit: Second line down change Summery to Summary.

Motion made by Richard Drew to accept the minutes as amended. Seconded by Deb Duffy. Five in favor. One

abstention. Motion carries.

**4. Mr. Goodison-Map 412 Lot 14**

Jeannette Duhaime from Greenwald Realty came in with her clients Jack Goodison and his son from Riverside Rhode Island. The Goodisons are interested in purchasing Map 412 Lot 14 and requested some information from the board on what would be needed to satisfy the town. The Goodisons would like to make an intelligent offer considering the present situation of the property, building and septic.

The Goodison's inquired about the possibility of a Cluster Subdivision as there are 4 family members who would be interested in eventually building on the property.

Mr. Goodison thanked the board for their informal discussion and a copy of the present file on Map 412 Lot 14.

**5. Application, permit and checklist to excavate:**

Final copy is not ready. Put on agenda for Oct. 1. 2013 meeting.

**6. Numbering Subdivision lots:**

The board discussed using the same language they received from the Selectmen at their Sept. 3, 2013 meeting adding a different sequence of numbering. The Parent Lot will not be retired it will continue with the subdivision. Example: A 4-lot subdivision would be: Parent lot 405-105, 405-105-1, 405-105-2 405-105-3. If lot 405-105-3 was divided into a 3-lot subdivision the new lots would be: parent lot 405-105-3, 405-105-3-1, 405-105-3-2 and so on. The board came to a mutual agreement that overall for future research/tracing of subdivisions this method is easiest..

**7. Other:**

**1. Capital Improvement Plan 2014-2019-**

Wes Vaughan had met with the Selectmen and offered to sit on the CIP Committee for 2013 working on the 2014-2019 plan. Wes represented the Planning Board and became a liaison to keep everyone on the same page. At this time it was believed that Wes Vaughan, Sandy Perry and Geraldine Lutz have offered to be on the committee, two additional members are needed from the public.

Motion made by Richard Drew to accept Wes Vaughan's offer to fill the required seat on the CIP committee. Seconded by Deb Duffy. All in favor. None opposed. Motion carries.

**2. Selectmen's Representative:**

Wes Vaughan asked for an update to the Sept. 3, 2013 meeting in reference to the Selectman's Representative. It was explained to Wes Vaughan that all three Selectmen had jobs on Tuesday nights. It was suggested that the Selectmen call the State of NH and work things out so that a Representative can attend or maybe all three Selectmen could be nominated and voted on so that one of the three when available could attend.

It is important to the Planning Board to have a liaison present to help keep the communication line open and flowing between the two boards. Information to take back on a personal level not an impersonal fax or email.

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

Motion made by Lloyd Condon to adjourn the meeting. Seconded by Wes Vaughan. All in favor. None opposed. Motion carries.

Respectfully submitted:

Kandace Mattson

**Attachments:**